

U.S. Consulate General Hong Kong
Notice of Quotation Submission
Hotel Venue for 2016 Election Central Program

The Consulate General of the United States of America wishes to select a venue for its 2016 Election Central Program, to be held on **November 9, 2016 (Wednesday)**. We are soliciting bids from qualified companies/hotels to submit a quotation for this event based on the attached Statement of Work. This is a standard procurement competition and the lowest priced, technically acceptable submission will be awarded the contract. Clauses for Purchase Orders will be applied to the contract.

Quotation Submission Due date: Please send us your quotation **on or before 12noon (local time) on April 8, 2016**. In your quotation, please include the proposed menu(s), floor plan and provide a price breakdown by line-items as per the requirements listed in the Statement of Work.

You may direct any questions regarding this request for quotations in written either by fax, letter or e-mail (chiums@state.gov) to Procurement Supervisor, Ms. Maria Chiu at anytime.